

**Minutes of the PatCom Executive Council Meeting held at Geneva
January 27, 2005 – 07:20 pm**

Present:

Pierre Buffet – EC Member
Gert Frackenpohl – Hon Treasurer
Rob Willows – EC Member
Prof. Dr. Georg Schultheiss – Hon Secretary

Apologies:

Willem Geert Lagemaat – President
Ann Chapman – EC Member

1. Approval of the Agenda

The proposed agenda was approved unanimously.

2. Approval of the minutes of the London ExCo-Meeting

The minutes were approved unanimously.

3. EPO-PatCom Meeting in March

The ExCo agrees to Willem's proposal to have another ExCo meeting in Munich on March 3, 8:00 pm. The venue will be arranged in due time. The EPO meeting than shall start on March 4 at 9:00 am.

The agenda proposal has been discussed. We should concentrate on policy issues. Rob will ask the technical working group for additional comments. The remark of Pilch, that Hammer (DPMA) is now with EPO shall be clarified by the secretary.

Rob reported on changes at in USPTO senior management and will provide a relevant press release for the web page.

4. Trilateral Issues

The secretary shall send a letter to Mr. Wada to get also his opinion on the reactions of the offices to the trilateral letter.

5. AGM Follow-up :

a) PatCom Position and Strategy (Plan 2005)

The ExCo advices to go step by step and first to assemble material an facts as basis for a file to be presented e.g. to the EU Ombudsoffice.

The strategy plans shall have a more detailed explanation of the status, especially what means "in process". The president and the secretary shall actualise this.

b) Further Actions

Pierre will ask Maître Marrer to make a tender for a qualified letter on the basis of a dossier provided by Pierre. A decision shall be made at the next ExCo meeting in Munich.

c) Financial Issues

Gert reports that the invoices following the AGM decision have been send out and money is coming in already. He mentions, that the impact of a new voting scheme as envisaged by Willem is not clear so far. For the 2005 auditing the costs are foreseen in the plans.

6. PatCom Web Page

The ExCo sees a necessity to have an editor for the web page content. This issue shall be cleared in Munich. The constitution shall be shown in the pages, both in the original language and in the English translation.

The problem of good assessment of the web page only by Microsoft Explorer shall be cleared.

7. Potential New Members

The development after the Prague effort was discussed, there are no positive results so far. All answers were "not yet". Pierre will inform Willem about the Elsevier situation. The secretary will approach Rick Vieira and Prous in Barcelona.

The ExCo thinks, the search for potential new members shall be continued in Malaga at IPI-ConfEx and in Crystal City at PIUG. ExCo members there shall be active!

8. AOB

a) Meetings in 2005

On the necessity of an **EGM** at Crystal City (PIUG) the next ExCo shall decide.

The next **ExCo** meeting will be in Munich on March 3 (see 3.).

At the **XML Meeting** on March 7, EPO offered a presentation slot for PatCom. This time it is in conflict with **IPI-ConfEx** but Rob will try to set a technical matrix to be presented by a PatCom expert. He also will inform Dan Shalloe on this issue.

The ExCo appreciates that the President will give a presentation about the PatCom view on the **PatInfo** meeting in Ilmenau (June 2/3, 2005).

b) Internal Mailing procedure

The ExCo decides to have in future e-mails with **only one clear subject** or attachment, which carries date and author if necessary. For not following this decision the possibility of penalties will be discussed when necessary. This procedure will make searching in mailboxes easier and possible.

c) PDG

The secretary informed about the PDG observers in Munich (Herberger and Kallas). The ExCo asked for conclusions from the PDG Forum last year, where PatCom members also presented material. This shall be cleared at Munich when meeting with PDG representatives.

Adjourn 09:10 pm

G.F.Schultheiss, 31.01.2005